**SAMT Academic Book Form**

**Translation Proposal**

Thank you for thinking of approaching us with your proposal for translation of an academic book. The following questions, which include the translator(s) and the proposal book's information, are designed as guidelines to help us get the important information we need to further discussions about your book translation proposal. Please complete the form in as much detail as possible.

**About the Translator(s)**

|  |  |
| --- | --- |
| Last Name |  |
| First Name |  |
| Job title/Affiliation |  |
| Qualifications |  |
| Translator(s) details | Address: |
| Tel/Fax: |
| Email: |

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| **A Short (up to 70 words) Biographical Note on Your Current Position and Previous Publications** |
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**About the Book**

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| **Book Information in the *Source Language*** | |
| Full Title of the Book and Subtitle |  |
| Author(s) |  |
| Publisher |  |
| First Print Publication |  |
| Latest Print Publication |  |
| Last Edition Date |  |
| Number of Pages |  |
| Language |  |

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| **A Short Statement of the Book Including the Scope and Content** | **Field of Study**  **and the Course at Undergraduate or Postgraduate Level It Can Be Used for** |
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| **Key Features (Benefits) of the Book** |
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| **Table of Contents**  **(Both in the *Source Language* and *Target Language*)** | |
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| **The Translation of the Book in the *target Language* Includes:** | |
| Preface and Translator(s)' Introduction |  |
| Introduction and Educational Objectives at the Beginning of each Chapter |  |
| Images, Photos, Maps, Tables and Diagrams |  |
| Self-Evaluation, Exercises, and Questions at the end of each Chapter |  |
| Summary and Conclusion and a Review of Major Concepts at the end of each Chapter |  |
| Complementary and Extra Activities |  |
| Appendix, Index, and Glossary at the end of the Book |  |

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| **Sample Materials (sample chapter in *the source* and translation in the *target language*)** |
| This must be sent as a separate file attached to your email. |

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| **The approximate date of submitting the final draft** |
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| **If there has already been published translations of the book**:   * **Provide the bibliography of the previous published translation** * **The reason why you think a new translation would be needed** |
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Thank you for taking the time to complete this form. Please send the completed form, the pdf file of the sample chapter and its translation to <int@samt.ac.ir>. The evaluation process of your book translation will be first done by the subject-related department and if it fits our publication plan, it will be reviewed. The length of review process may vary depending on the book project but we aim to complete the review process within 3 month.